



SafetySuite

W440

New Functionality



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SafetySuite Version 4

C-Net's philosophy has always been to respond to our customers needs and whenever possible to address these needs by developing fully supported functionality in SafetySuite. C-Net is pleased to announce that their pursuit of continuous improvement has culminated in the release of brand new functionality and modules in SafetySuite V4.0.

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SafetySuite

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New Modules



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SafetySuite | New Modules

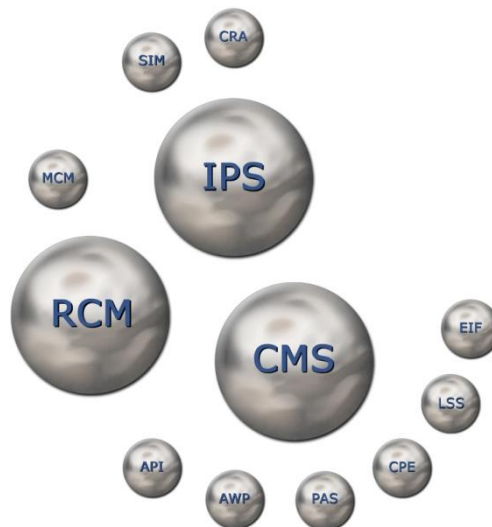
SafetySuite V4.0 introduces the following new modules:



Medical Centre Management (MCM)



Litigation Support System (LSS)



Medical Centre Management (MCM)

- Pre-Employment Medicals
- Ongoing medical testing
- Record assessment and test results
- Schedule internal appointments & follow-ups
- Manage referrals
- Produce Medical Certificates
- Manage walk-ins and emergency calls

The Medical Centre Management module can be used for managing all activities of the staff in your medical centre, including pre-employment medicals, assessments for planned overseas activities, recurring health monitoring activities, walk-up visit, follow-up appointments, issuing of PPE, and site based assessments.

The pre-employment functionality is fully integrated with the SAP recruitment module allowing the tracking of PEM activities for candidates, and then transferring records across for those that are successful.

As with all SafetySuite functionality, the system is easily configured for the different roles in your organisation allowing customised business rules to be established for receptionists, nurses, physios, doctors, and managers.

The MCM module centres around a single dashboard with each activity a single click away. Manage bookings, walk-ins, check-in planned visits, internal and external follow-ups, track the booked time, arrival time, start time, and completion time of all visits to get detailed analysis of the efficiency of your medical centre.

Secure elements under patient confidentiality are kept separate from those elements that are fully integrated with your Safety Claims, and Rehabilitation areas. Additionally, the system will allow you to set-up your standard protocols and allow the system to default proposed treatment plans, and track whether rehabilitation is in or out of standard.

Let the system manage your bookings by checking the providers availability as well as SAP time management for the availability of the patient. Incorporate your rules to ensure that multiple people from the same department are not scheduled to attending planned visits at the same time.

Keep management informed through e-mail alerts, and SAP Managers Self Service, and on their toes, by tracking no shows, cancellations, and tardiness.

Standard reports are provided to track all record data, such as open injuries, daily attendances, no-shows, tardiness, and performance by department.

Litigation Support System (LSS)

SafetySuite's LSS module can be run on its own, or integrated into the SafetySuite Claims Management (CMS) or Rehabilitation Case Management (RCM) Systems. The LSS module provides the ability to establish different litigation types, each with its own unique security access and processes such as conciliation, tribunal hearings, and common law.

SafetySuite's LSS module is integrated with the new SafetySuite correspondence functionality which allows each piece of integrated outgoing correspondence to be flagged as a formal determination. Litigation can therefore commence as an appeal to a formal determination or initiated on its own. Financial outcomes from a case can then be paid from litigation, into the payment area of an associated claim.

SafetySuite's LSS module comes fully loaded with all the standard SafetySuite functions, such as unlimited additional text types, configurable dates functionality, attachments, automated correspondence using standard letters, notifications, monitoring of tasks, and of course comes with standard reports.

LSS allows the creation of :

- Reconsideration process
- Tribunal appeal
- A unique case, which tracks case status
- Relevant appeal number
- Person responsible
- People involved in the case
- Case outcomes
- Tracking of the details associated with each event (such as conciliation meetings, phone calls, court dates)



SafetySuite

V4.0

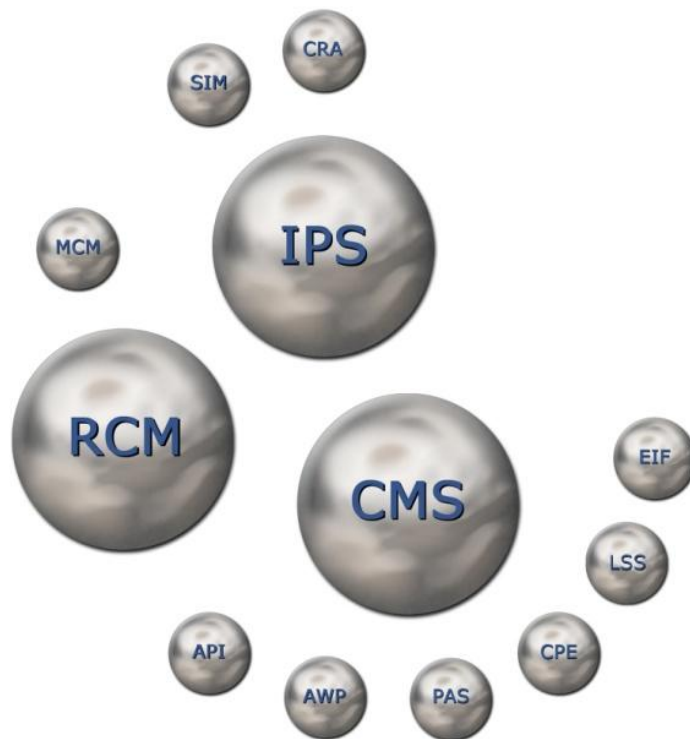
V4.0 Enhancements



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SafetySuite | V4.0 Enhancements

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V4.0 Enhancements

Incident Prevention System proactively identifies hazards in your organisation and mitigates them before they result in injury or loss.

User Interface Templates

SafetySuite now comes delivered with User Interface templates designed for the simple entry of Incidents, Hazards, and Injuries. These are developed in ABAP Web Dynpro and contain simple and intuitive screens with simplistic search helps for the occasional end user that populate a subset of the standard SafetySuite fields using the standard SafetySuite BAPI's.

The following enhancements have been made to the 5 major components of IPS:

Hazard Register

- The ability to copy Hazards identified in one location to others for risk assessment(e.g. to multiple locations) has been streamlined to reduce data entry requirements.

V4.0 Enhancements

Investigation Recording

- Updated Notifications functionality which can now be triggered by customer specific IPS parameters.
Note: A parameter is a customer defined piece of information recorded against an IPS Object.
- Enhanced PSI scheduling to reduce data entry requirements.

Action Management

- Improved functionality to allow for the transferring of accountability of Safety Responsibilities between SAP resources with more flexible selection options.
- Restructured layout with Action review dates now configurable as optional fields (previously mandatory).

V4.0 Enhancements

Incident Recording

- Improved IPS integration with other SAP functionality to allow customers to track; location, functional location, cost centre for responsibility, accountability of incidents/hazards, tasks WBS element and the materials involved.
- Increased security of processes such as the reporting of confidential incidents by disabling notifications by transaction.
- Revamped layout to enable the recording of incident end dates for reporting purposes.
- Updated search help for IPS incidents and investigations to display more useful information.
- The ability to record incidents with an external person involvement. The ability to create/record Injuries for external people.

Injury Recording

- Improved management of injuries through new Automated Injury Classification functionality which tracks injury involvement based on the injured persons associated with the incident. For example if an injured person received a medical certificate indicating treatment the injury is automatically upgraded to a Medically treated injury which then upgrades the incident.

V4.0 Enhancements

Covering all components of Incident Prevention System

- Enhanced security allowing for the separation of different roles with distinct areas of responsibility within IPS.
- Improved IPS Object navigation to display the users ID of the created Objects, allowing for easier retrieval for further processing.
- Enhanced IPS External Person functionality to capture full contact details of persons with no SAP personnel record. This improved functionality covers persons who may be injured, witnesses, and investigators or other persons involved in IPS processes.

V4.0 Enhancements

- Claims can now be uploaded without specifying a WorkCover Claim number or the SafetySuite claim number. The claims can now be uploaded by Claimant Name, Claimant Date of Birth and the Start Date of Injury.
- A pop up box has been introduced to allow security to restrict Medical Certificate subtypes viewed by the end user and avoid any unnecessary warning messages.
- New notification functionality has been added that is triggered by the number of absence days recorded against a claim.
- The Fast Payments screen has been introduced to reduce the time taken to record multiple payments. This is done by allowing more than one category and sub category of payment to be made against the same payee. Furthermore re-occurring payments can also be created and posted to the appropriate places from this screen.
- The Absence Conversion program has been enhanced to display messages detailing any issues or warnings that occurred during absence conversion.
- The Absence Conversion program has been enhanced to display claimants with multiple leaves on the same day.
- The Milestone report can now be executed using a new transaction.

V4.0 Enhancements

- The Classification of an Injury is automatically updated based on conditions defined by the user.
- The Monthly Upload program has been updated to accept a new format of input files requested from the Queensland WorkCover authority.
- Estimate functionality has been modified to be more user friendly. This was achieved by automatically delimiting old estimates and displaying all estimate subtypes on the one screen for better viability of claim estimates.

V4.0 Enhancements

- The three step process has been refined into a two step process eliminating the initial calculation step. The first step, when run in update mode, now creates SafetySuite payments (IT9693) without the need for a subsequent approval step. The second step creates Employee remuneration records (IT2010) in payroll.
- The format of the output AWP report has been updated to ALV format with a range of detailed information for users to understand the calculations.
- Multiple payment category and sub categories amounts in a week are now posted as separate line items rather than as separate payments.
- Payments are calculated on a day by day basis and consolidate amounts by WorkCover Week. This allows predefined Current Weekly Earnings (CWE) allocated to a specific day in Employee remuneration records (IT2010) in payroll and earnings derived from time evaluation infotypes (IT2002) to be assigned to the day they were earned, such as overtime.
- Periods not covered by medical certificates can be discounted from calculations preventing the "smoothing" of Current Weekly Earnings in weeks that include days covered and not covered by a certificate.

V4.0 Enhancements

- Automated retrospective payments are now supported. When the AWP process is run SafetySuite will recalculate all periods included in the payroll simulation back to the configured earliest AWP date. New configuration has been added allowing the identification of which fields on SafetySuite infotypes should be considered retrospectively sensitive. Upon saving a SafetySuite infotype the earliest retrospective date in the Payroll Status (IT0003) is updated.
- SafetySuite is shipped with templates for each jurisdiction and a set of baseline configuration. New customer configurable elements allow customers to adapt SafetySuite to their interpretation of the Workers Compensation legislation. This includes:
 - Unlimited Average Weekly Earning elements can be established and configured as to which elements are relevant for by week count and capacity to work allowing for the automatic exclusion off of elements such as overtime and allowances upon a specific milestone.
 - Unlimited Current Weekly Earning values can be established and configured as to whether dollar or hour amounts should be added, subtracted, or ignored in the CWE calculation.

V4.0 Enhancements

- Early Intervention can now be managed within the Rehabilitation Business application.
- Rehabilitation Programs and Cases are now managed separately from Injury.
- Multiple injuries can be linked to Rehabilitation and Early Intervention.
- Early Intervention and Rehabilitation payments can be transferred to accepted claims.

SafetySuite | V4.0 Enhancements

V4.0 Enhancements

Premium Allocation System (PAS)

- Super users in the authority can now maintain claim factors directly in production
- Premium Allocation can be generated without FI integration.

Electronic Interfaces (EIF)

- All Insurer Interfaces have been updated to comply with the Work Cover Authorities requirements.
- EIF has been updated to work with the new V4.0 dates functionality.



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Cross Module Functionality



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SafetySuite | Cross Module Functionality

SafetySuite Version 4.0 has been released with the following cross module functionality:

Attachments

The new Attachment functionality provides the end user with the ability to store different types of files against existing SafetySuite Objects. All SafetySuite Objects can be configured to display an Attachment tab to easily manage attached files.

Correspondence

SafetySuite's Correspondence functionality allows users to easily communicate with external parties via mail, email, fax or phone. The communication can be sent manually via the Correspondence tab or it can be triggered automatically. SafetySuite's Correspondence functionality records the history of all sent correspondence, which can be displayed at any time.

Correspondence letters can be stored easily as templates, with each template requiring fields known as parameters for completion eg. recipient name. Correspondence automatically populates some Parameters based on the data stored against SafetySuite Objects. Additional custom parameter fields can be included on completion before correspondence is sent via the Correspondence dialogue box. In addition to the template letters, Correspondence functionality allows local files to be attached.

SafetySuite | Cross Module Functionality

Notifications

SafetySuite's Notification functionality has been revamped to meet customer requirements, by allowing notifications to be sent to a wider range of users. Notifications can now be delivered to recipients internal and external to the organisation and can contain information from SafetySuite/SAP fields displayed on a SMART form attachment. Long texts and hyperlinks to specific SAP/SafetySuite transactions and PDF forms can also be attached. All Notifications are presented in a user-friendly format. A Notification tab has also been added to maintain an audit trail of all notifications sent.

Configurable dates

SafetySuite Version 4.0 includes new and improved Dates tab, which provides users with the ability to define as many custom dates as required. These dates can be manually entered or assigned to key system events based on customer specific or jurisdictional requirements, for internal monitoring, KPI tracking, legislative/policy compliance and internal metrics.

Summary tab

A Summary tab has been developed to display on all SafetySuite Object. The tab contains a Dynamic form which is used to display a summary of customer specified information.

SafetySuite | Cross Module Functionality

Monitoring of Tasks

SafetySuite V4.0's new Monitoring of Task functionality allows users to generate tasks for completion and then marks them as completed.

The tasks can be triggered automatically by completing actions, for example updating the claim status to pending creates a task to make a determination in a defined period of time; or they can be created manually from the MOT tab displayed on most SafetySuite Objects.

The Monitoring of Task report has been updated, to now allow users to click on line items to complete tasks, for example users can click the claim number to navigate to the claim that requires updating.



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Reporting



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SafetySuite | Reporting

SafetySuite Reporting has been comprehensively overhauled. SafetySuite Version 4.0 introduces two new sets of core reports, which have been developed based on the requirements of Insured and Self Insured customers.

Executive Reports

Executive Reports are management reports that are generated to display a summary of the data which is stored in SafetySuite.

As Executive Reports are summaries of existing information, an Extract Program must be generated monthly to update the report information.

There are 4 Executive Reports:

- Lost Time Injury Frequency Report (LTIFR)
- Commission Indicators Report
- TOOCS Report
- Rehabilitation Executive Report

SafetySuite | Reporting

List Reports

List Reports are transactional level reports that display a list of a specified group of information stored in SafetySuite.

There are 8 List Reports available in:

- Injury List Report
- Claims List Report
- Payments List Report
- Estimates List Report
- Medical Certificates List Report
- Litigation List Report
- Rehabilitation Case and Program List Report
- Dates Report

SafetySuite | Reporting

Generating Reports

List Reports have two main elements:

Reporting Period: Users can define the payroll period and year they wish to report on. This is standard across all SafetySuite reports.

Execution Mode: Defines the mode of which the report will be executed in. There are 3 Reporting Modes:

Employee Mode

Employee Mode generated reports export information relating to the person running the report.

Management Mode

Management Mode generated reports export information based on a selected Evaluation Path.

Analyst Mode

Analyst Mode generated reports export information based on a selected Evaluation Path or by fields displayed in SafetySuite. The Analyst Mode is generally used as a free search.



SafetySuite

V4.0

V4.0 Information



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SafetySuite | V4.0 Information

This information can be viewed on the 'News' page of the C-Net Website at www.c-net.com.au/news

The screenshot shows the C-Net website interface. At the top, there is a navigation bar with the C-Net logo and a menu including Home, About Us, What We Do, Products, News, Contact, and 'The Net' Newsletter. A login form is visible with fields for Username and Password, and a LOG ON button. A hand-drawn arrow points to the 'News' menu item. Below the navigation bar is a large banner for the 'Claims Management System' (CMS) featuring a person in a suit holding a red umbrella in a field of yellow flowers. The CMS description states: 'SafetySuite covers all elements required for self-insurers and insured organisations to manage their claims.' Below this is a 'more info' link with a plus icon. The main content area is divided into three sections: 1. 'Welcome to the C-Net Website' which provides a brief history of C-Net and its SAP-based Occupational Health Safety Management Solutions. 2. 'Latest News' which announces the introduction of SafetySuite Version 4.0, highlighting C-Net's philosophy of continuous improvement. 3. 'Upcoming Events' which lists the SAUG 36TH PLENARY on 19th-20th October 2010 at the Park Hyatt Hotel, Melbourne, Australia, and includes a link for '2011 C-Net Holiday Closedown Dates'. A large 'V4.0' graphic is positioned between the welcome and news sections. At the bottom left, there is a cartoon character with a speech bubble that says 'Click me to learn more!'.

SafetySuite | CONTACT



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